

Official Housing Request Form
University of MD College Park Journalism Interactive Conference
October 19-22, 2017

Please make reservations before 09/25/17. If you have not made reservations by this date, contact Globetrotter Travel, and every effort will be made to secure your accommodations.

Fill out this form completely and mail or fax to:

Globetrotter Travel
18121 Georgia Avenue
Suite 104
Olney, MD 20832
Fax: 301-570-9514

**DO NOT SEND THIS
 FORM TO HOTEL OR
 UNIVERSITY**

For Housing Information Call:
 Toll Free U.S. 800-322-7032 or 301-570-0800 Press 2
 M-F 9am-5:30pm Eastern Time
ON-LINE RESERVATIONS:
<http://www.globetrottermgmt.com/umd>

For Discounted Airline Tickets and Car Rentals Call:
 U.S. 800-322-7032 or 301-570-0800 Press 1

College Park Marriott

Room Rate: Single/Double \$109 per night

All rooms have 1 Cozy King Bed

Taxes Currently 13%

(Subject to change - to be tax exempt the tax exempt number must appear on the credit card)

*****HOTEL IS 100% NON-SMOKING*****

Hotel Amenities: Free Parking, Fitness Facility, Spa, Business Center, Lounge, Restaurant, Free local area shuttle to University of MD and Metro Station

Room Amenities: Coffee/Tea Maker, Iron & Ironing Board, Free WiFi, Hairdryer, Cable TV with Pay-per-view *(fees apply)*

Check in: 4 PM

Check out: 12 Noon

Contact Information:

Name: _____

Address: _____

City _____ St _____ ZIP _____

University _____

Phone: _____

Cell: _____

Fax: _____

E-Mail _____

Alt. Info: _____

Occupant Information: (Each line represents 1 room unless otherwise specified)

Smoking NO	# of People	# of Beds	Name(s) of Occupant(s)	Arrival Date	Departure Date
ALL NON SMOKING					
ALL NON SMOKING					
ALL NON SMOKING					
ALL NON SMOKING					

Special Requests (please circle): Roll-a-way Wheelchair Accessible

Other _____

All reservations require a deposit of the first night room & tax with a credit card number or check made payable to Globetrotter Travel in US Funds.

Credit Card Number: _____ **Exp Date:** _____